

## 2023 Soka University Undergraduate Admissions for International Students - Policy Type 1 (Document Screening)

### 1. FACULTY, DEPARTMENT, AND ADMISSION CAPACITY

Admissions for International Students are open in the following Departments.

| Faculty                    | Department   | Admission Capacity |
|----------------------------|--|--------------------|
| Economics                  | Economics  | 5 students         |
| Business Administration    | Business Administration                            | 5 students         |
| Law                        | Law  | A few students     |
| Letters                    | Human Studies                                      | 4 students         |
| Education                  | Education  | A few students     |
|                            | Primary Education                                  | A few students     |
| Science and Engineering    | Information Systems Engineering                    | A few students     |
|                            | Science and Engineering for Sustainable Innovation | A few students     |
| International Liberal Arts | International Liberal Arts                         | 15 students        |

- Faculty of Nursing does not have International Students Admissions Policy.
- If the admission committee judges that there are no applicants who are qualified, the number of admitted students may remain below the capacity.
- Applicants can apply for both Type 1 and Type 2 Admission (Exam and Interview).
- The admission capacity for the Faculty of International Liberal Arts includes students applying via English Medium Programs Admission.
- Successful applicants to FILA who score a minimum of 80 points in TOEFL-iBT or 6.5 in IELTS (with a minimum score of 6.0 in each subject) by the time of the issuance of the Acceptance Letter will be able to attend the Japanese course while being enrolled in the FILA courses. This program is focused on students willing to work in multinational companies in order to obtain practical knowledge of Japanese language (aiming to achieve the JLPT N2 or N1 proficiency level). All candidates willing to attend this program, regardless their country of origin (which includes candidates who attended compulsory education in Australia, Canada, Ireland, New Zealand, United Kingdom and United States) must submit a certificate of proficiency in English language.

### 2. APPLICATION PERIOD

September 15, 2022 (Thu) – October 15, 2022 (Sat) (must arrive by October 15, 2022) \*Japan time

Notification: by December 6, 2022 (Tue)

### 3. SELECTION PROCESS

Selection is made through document screening.

\* Within the screening process, applicants who meet the admissions criteria based on comprehensive evaluation of the submitted documents will be granted admission if the number of applicants does not exceed the capacity. Applicants whose score of the standardized test is below a certain level (approx. 40-50<sup>th</sup> percentile) will not be granted acceptance.

### 4. ELIGIBILITY

An individual who satisfies one of the three following conditions is eligible to apply:

- An individual who has completed or is scheduled to complete a 12-year school education outside of Japan; If the applicant has attended a Japanese school (\*1), the school's enrollment period must be 6 years or less.

- An individual who has completed or is scheduled to complete the relevant high school courses stipulated in the School Education Act of Japan; If the applicant has attended a Japanese school (\*2), the school's enrollment period must be 3 years or less.
- Among those who have received education overseas and the curriculum is less than 12 years or eligible to attend a university in their respective countries (\*3), Soka may approve application eligibility through document screening. On the same basis, students graduating from international schools in Japan may be approved eligible to apply.

\*1, \*2 A Japanese school refers to elementary, junior high, and high schools based on the School Education Act of Japan and to overseas Japanese schools approved by the Ministry of Education, Culture, Sports, Science and Technology.

\*3 International Baccalaureate, German Abitur, French Baccalaureate, or other equivalent certificate

## 5. APPLICATION REQUIREMENTS

Applicants must meet the following requirements.

- (1) Applicants must take the Standardized Examination and submit their score report. Applicants to the Faculty of Science and Engineering must take "Mathematics" in the standardized examination.
- (2) Applicants to the Faculty of International Liberal Arts must submit their English proficiency score of 61 or above in TOEFL-iBT or 5.5 or above in IELTS Academic Module. However, those who have taken six years of junior high and high school in English in either Australia, Canada, Ireland, New Zealand, United Kingdom or United States, can substitute the English proficiency score mentioned above for their academic transcript referred to these six years.
- (3) Applicants who are unable to submit the document listed under (1) above must submit the IERF Detail Report of their high school transcript.
- (4) Applicants to the Faculties of Economics, Business Administration, Law, Letters, Education, Science and Engineering must be able to provide proof of Japanese language proficiency such as follows:  
Japanese Language Proficiency Test (JLPT) N2 or above / Examination for Japanese University Admission for International Students (EJU) 200 or above in "Japanese as a foreign language," excluding the writing section / JPT (Japanese Proficiency) Test's score report 600 or above.

| Required Documents   |  |
|--|--|
| <b>(1) Standardized Examination</b>  | All applicants who are eligible to take the standardized examination in their respective countries must submit the score report at the application process.  |
| <b>(2) IERF Detail Report</b><br>(High School report converted into the U.S. standard)<br>*IERF: International Education Research Foundation | Those who cannot submit document(s) listed under (1) must submit the IERF Detail Report along with the original copy of the academic transcript.   |
| <b>(3) Certificate of English Proficiency</b>  | <p><b>For those applying to the Faculties of Economics, Business Administration, Law, Letters, Education, and Science and Engineering:</b><br/>Applicants who are not from an English-speaking country are required to submit a score report of an English proficiency test. Examples include TOEIC, TOEFL, IELTS, or the English language section of a standardized examination. If applicants are unable to submit any of the above, English in their high school transcripts will be considered. (Taken within two years prior to application).</p> <p><b>For those applying to the Faculty of International Liberal Arts:</b><br/>Applicants must submit their English proficiency score of 61 or above in TOEFL-iBT or 5.5 or above in IELTS Academic Module. However, those who have taken six years of junior high and high school in English in either Australia, Canada, Ireland, New Zealand, United Kingdom or United States, can substitute the English proficiency score mentioned above for their academic transcript referred to these six years.</p> |
| <b>(4) Certificate of Japanese Language Proficiency</b>  | <p>Applicants must submit JLPT Certificate of Result and Scores, showing a passing grade of N2 level, or submit EJU's score report of 200 or above in "Japanese as a foreign language," excluding the writing section, or JPT (Japanese Proficiency) Test's score report of 600 or above. (Taken within two years prior to application).</p> <p>※Applicants to the Faculty of International Liberal Arts do not need to submit Japanese Proficiency results or scores.</p>   |

List of the main standardized examinations used for college admission.

| Country/Region              | Examination   |
|-----------------------------|---|
| People's Republic of China  | National Higher Education Entrance Examination  |
| Hong Kong                   | HKDSE (Hong Kong Diploma of Secondary Education)  |
| Taiwan                      | General Scholastic Ability Test   |
| Republic of Korea           | College Scholastic Ability Test (Mock examination in June or September for high school students)<br>※Applicants to the Faculty of Science and Engineering must take “Calculus” or “Geometry” for selective subjects.  |
| United States of America    | SAT (Scholastic Assessment Test Reasoning Test) - DI Code: 7553<br>※The submission of SAT's essay is not mandatory.<br>The ACT Test (American College Testing) - ACT college code: 2871   |
| United Kingdom              | GCE (General Certificate of Education) A Level  |
| France                      | Baccalaureate   |
| Germany                     | Abitur  |
| Australia                   | For the state of New South Wales : Higher School Certificate (HSC)<br>For the state of Victoria : Victorian Certificate of Education (VCE)<br>For the state of Queensland : Queensland Certificate of Education (QCE)<br>For the state of Western Australia : Western Australian Certificate of Education (WACE)<br>For the state of South Australia : South Australian Certificate of Education (SACE) |
| Singapore                   | GCE (General Certificate of Education) A Level  |
| Malaysia                    | STPM (Sijil Tinggi Persekolahan Malaysia)<br>GCE (General Certificate of Education) A Level<br>Unified Examination, Senior Middle Level   |
| Indonesia                   | SBMPTN (Seleksi Bersama Masuk Perguruan Tinggi Negeri)  |
| Thailand                    | Standardized National University Entrance Examination, GAT, ONET  |
| International Baccalaureate | IB Transcript for the final exams   |
| Brazil                      | Exame Nacional do Ensino Médio  |
| Western Africa              | WAEC (West African Examinations Council)  |

## 6. FACULTIES APPLIED TO

- Applicants may apply to up to two departments within the nine departments of the seven faculties, namely: Faculty of Economics, Faculty of Business Administration, Faculty of Law, Faculty of Letters, Faculty of Education, Faculty of Science and Engineering, and Faculty of International Liberal Arts.

- Applicants applying to two departments must indicate their “First Choice” and “Second Choice” in the relevant column. Also, submit the “Statement of Purpose and Study Plan” or an essay for each choice.

- If the applicant is accepted to the department of first choice, only admission to the first choice will be permitted. The second choice cannot be chosen after acceptance into the first choice.

## 7. REQUIRED DOCUMENTS

Please access the following pages for application:

Japanese: <https://soka.campus-p.jp/ja/>  
 English: <https://soka.campus-p.jp/en/>

1. Required documents differ by department. Carefully read the “List of Required Documents” in the table before applying.
2. Documents are accepted only in Japanese or English. Attach a translation if the documents are in any other languages. Documents for the Faculty of International Liberal Arts application must be prepared in English.
3. Complete the Online Application and submit the application documents by the deadline. In case you miss one of these, your application will not be considered as completed.
4. Soka University Admission team may contact you through the WEB application page, in the “Contact Us” tab. Messages may also be sent from Soka University’s email address [no-reply@soka.campus-p.jp](mailto:no-reply@soka.campus-p.jp) so please adjust your settings and register it as a receiver domain.
5. Submitted documents (high school graduation certificate, transcript, etc.) will not be returned. However, regarding the original copies of certificates that cannot be reissued (e.g. graduation diploma), if you want to have such documents returned, please enclose a letter specifying which document(s) are to be returned together with an additional copy and state the address that you would like the documents sent to (along with the telephone contact info) (envelope and stamps not required). In principle, the documents will be returned by late January.
6. Soka University will not take any responsibility for documents that went missing during shipping, therefore please send the documents via EMS or other registered express mail. Do not enclose any unnecessary documents.
7. **After uploading the set of application forms to the WEB application page**, send them by simple registered mail or using an international courier service to Soka University International Affairs Office Admissions Section within the application period. If you send the documents immediately before the application deadline, use “simple registered express mail” or EMS.
8. In order to confirm the delivery of the submitted documents, confirm using the receipt number of the post office or tracking number of the international courier service on your own. \* Soka University will not notify you of the receipt of the documents.
- \* Also, you may confirm the delivery of the documents on “My Page” of the web application system. However, it may take a couple of days after delivery until the status is updated on the website.
9. The International Affairs Office of Soka University will not accept any application documents handed over directly by an applicant or a proxy.
10. No application documents delivered after the application deadline will be accepted for any reason. Even in the event of non-delivery or delayed delivery caused by trouble at the postal service or courier service, the University shall take no responsibility.
11. The university will not contact you regarding any errors in the submitted documents. Please confirm with the list of required documents to make sure there are no errors and please check the documents one more time when mailing them.
12. Those submitting the following documents, please use the codes below:

- IERF <http://www.ierf.org/>

At the “Contact Information” section, you will find the screen below. Please fill in “Educational Institution” and then “Soka University (Japan)”. By doing so, your scores will arrive directly to Soka University.

How did you hear about us? \*

Educational Institution ▼


Please select from the list below:

Soka University (Japan) ▼

- SAT <https://collegereadiness.collegeboard.org/sat> DI Code: 7553
- ACT (American College Testing) <https://global.act.org/content/global/en.html> ACT college code: 2871

**※Upload the required documents to the web application page BEFORE sending them by mail.**

**List of Required Documents**

| No | Required Documents                                  | Detail   | Form   |
|----|---|--|--|
| 1  | Application Form                                    | You may apply up to 2 departments.   | Online application   |
| 2  | Statement of Purpose and Study Plan (*4)            | <ul style="list-style-type: none"> <li>- Submit the “Statement of Purpose and Study Plan” for each department you are applying to.</li> <li>- Note that the Faculty of Education and International Liberal Arts have different forms.</li> </ul> Read the instructions carefully when writing the “Statement of Purpose and Study Plan.”   | Online application   |
| 3  | Photograph  |  Upload a headshot (4cm x 3cm) taken within the last three months.<br>Note:<br>- no hat, plain background<br>- submit 2 headshots in addition to what has been uploaded.<br>Write your name on the back of the photograph.  | Mail 2 originals   |
| 4  | Certificate of High School Graduation (or expected) | If still enrolled in high school at the time of application, submit a document certifying expected graduation from high school. Applicants must graduate by March 31, 2023.<br>If this applies, promptly submit the certificate upon graduation from high school. If the certificate is not available, submit the diploma.   | Mail the original after uploading its scanned copy to the web application page               |
| 5  | High School Transcript                              | A transcript that certifies applicant’s entire academic record throughout high school education.<br>* It must be an official document issued by the high school attended. If unavailable, submit the original copy of your academic performance report.<br>If the submission of the original copy is delayed due to the application process of the IERF Detail Report, notify the office beforehand. | Mail the original after uploading its scanned copy to the web application page               |
| 6  | Recommendation Letter (Designated Format)           | The recommendation letter is to be written by a teacher who has taught the applicant in class at high school.<br><b>* Do not upload to the web application unless instructed to do so.</b>   | Download the form from the Website<br><b>Mail in a sealed envelope with other documents.</b> |
| 7  | Score Report of Standardized Examination            | Submit the score report of the standardized examination administered in each country.<br>(Refer to section 5. “Application Requirements (1)” for details)  | Mail the original after uploading its scanned copy to the web application page               |

|    |  |   |  |
|----|--|---|--|
| 8  | IERF Detail Report<br>※Only if you cannot submit document 7 (Score report of Standardized Examination) | Submit this report when the score report of the standardized examination of the relevant country cannot be submitted. The applicant will be responsible for performing the procedure to have the IERF Detail Report issued.<br>It takes 20 days to issue the report, so be sure to allow plenty of time when applying for the issuance, in order to receive it prior to the application deadline.<br>In order to apply for the IERF Detail Report, you must submit documents that are also required by Soka University. In this case, prepare a notarized copy for each document in advance and be sure to submit it to Soka University by the application deadline.  | Electronic copy (EvalDirect)<br><br><b>Educational Institution:<br/>Soka University (Japan)</b>                        |
| 9  | Certificate of Japanese Proficiency  | Applicants must provide proof of Japanese language proficiency such as follows:<br>Japanese Language Proficiency Test (JLPT) N2 or above / Examination for Japanese University Admission for International Students (EJU) 200 or above in “Japanese as a foreign language,” excluding the writing section / JPT (Japanese Proficiency) Test’s score report 600 or above. This is not required for those applying only to the Faculty of International Liberal Arts.<br>(Taken within two years prior to application)  | Mail the original after uploading its scanned copy to the web application page   |
| 10 | Certificate of English Proficiency   | Applicants who are not from an English-speaking country are required to submit a score report of an English proficiency test. Examples include TOEIC, TOEFL, IELTS, or the English language section of a standardized examination. If an applicant cannot take the examinations, a high school transcript that includes the grades for English language is accepted.<br>• Applicants to the Faculty of International Liberal Arts must submit their English proficiency score of 61 or above in TOEFL-iBT or 5.5 or above in IELTS Academic Module. However, those who have taken six years of junior high and high school in English in either Australia, Canada, Ireland, New Zealand, United Kingdom or United States, can substitute the English proficiency score mentioned above for their academic transcript referred to these six years.<br>(Taken within two years prior to application). | Mail the original after uploading its scanned copy to the web application page   |
| 11 | Application Fee  | Make an online credit card payment of 20,000 JPY when submitting the online application.<br>(Refer to section 8. “Application Fee” for details)   | —  |
| 12 | Statement of Financial Eligibility<br>(Designated format)  | Submit evidence of financial support (e.g., bank statement) to cover the tuition and living expenses.<br>(Refer to section 9. “Statement of Financial Eligibility” for details)   | Format is available in the website<br>* Mail the original after uploading its scanned copy to the web application page |
| 13 | Application for Academic Fee Exemption<br>(Designated format)  | Applicants who wish to be considered for Academic Fee Exemption must submit the application form, along with the official documents issued by public agencies stating the household income. (Refer to section 10. “Scholarship System” for details)   | Format is available in the website<br>* Mail the original after uploading its scanned copy to the web application page |

**(\*5) Statement of Purpose and Study Plan**

Carefully read the Three Guidelines (Admission Policy, Curriculum Policy, and Diploma Policy) of the respective

Faculty, and submit the “Statement of Purpose and Study Plan” via online application system.

Faculty of Economics: <https://www.soka.ac.jp/economics/about/policy/>

Faculty of Business Administration: [https://www.soka.ac.jp/department/policy/business\\_administration/](https://www.soka.ac.jp/department/policy/business_administration/)

Faculty of Law: <http://www.soka.ac.jp/department/policy/law/>

Faculty of Letters: <http://www.soka.ac.jp/department/policy/letters/>

Faculty of Education: <http://www.soka.ac.jp/department/policy/education/>

Faculty of Science and Engineering: <http://www.soka.ac.jp/department/policy/engineering/>

Faculty of International Liberal Arts: <http://www.soka.ac.jp/department/policy/international/>

**No applications will be accepted after the application deadline, regardless of the reason.**

### **SUBMISSION OF APPLICATION:**

International Affairs Office – International Admissions Section  
Soka University  
1-236 Tangi-machi Hachioji-shi, Tokyo 192-8577 JAPAN  
Telephone: +81-42-691-8200  
Fax: +81-42-691-9456

## **8. APPLICATION FEE**

### **Application Fee Payment Method**

Application Fee: 20,000 JPY

- Pay the application fee of 20,000 JPY by credit card when you submit your online application.
- The name on the credit card used for the payment may be a person other than the applicant. However, it is necessary to enter the applicant’s information in the “applicant information” section even when a proxy performs the procedure.
- If the credit card settlement is cancelled after payment is made, the eligibility of the individual to apply may be withdrawn.
- If the payment via credit card does not go through due to technical difficulties, bank transfer is allowed (its fees would be borne by the applicant). If you wish to make a payment by bank transfer, contact the International Affairs Office via the online application page.

## **9. STATEMENT OF FINANCIAL ELIGIBILITY**

The statement is to be signed by the financial supporter. Attach the documents below as evidence of financial support. The tuition fees may change when the fee exemption is applied; however, these documents will also be used to apply for the applicants’ Certificate of Eligibility issued by the Immigration Bureau, so please read the instructions carefully and prepare accordingly. **Mail the original after uploading its scanned copy to the web application page.**

- If funded by the applicant
  - Original bank statement of the applicant (statement over a certain amount)
- If funded by a family member outside of Japan
  - Original bank statement of the sponsor (statement over a certain amount)
  - Proof of employment
  - Sponsor’s income certificate
  - A document that certifies the sponsor’s relationship to the applicant (e.g. a copy of family register, certificate of residence, etc.)
- If funded by a scholarship aside from Soka University’s
  - Original scholarship letter stating the amount, duration and name of the organization offering the scholarship (yearly total must be over a certain amount)
- If funded by a sponsor that lives in Japan
  - A tax certificate with the total amount of the sponsor’s income (photocopy of income tax certificate, tax deduction certificate, etc.
  - Proof of employment (if it is a self-owned business, submit an official document such as the copy of corporate

registration or operating license)

- Certificate of residence

- If the sponsor is an acquaintance or a friend, a document that indicates the relationship to the applicant, such as a photo taken together

\* Bank statement or similar document must show a minimum amount of 1,500,000 JPY.

\* Applicants submitting their application for the tuition fee exemption (please refer to item 10. “Scholarship System”) along with their undergraduate application will be screened of their financial eligibility at the same time. Refer to the chart below for the amount you need to show on your documents such as bank statements.

|   | Economics, Business Administration, Law, Letters, Education, Science and Engineering | International Liberal Arts |
|---|--|----------------------------|
| Applying for Academic Fee Exemption     | Approx. 1,000,000 JPY  | Approx. 2,000,000 JPY      |
| Not applying for Academic Fee Exemption | Approx. 1,500,000 JPY  | Approx. 2,500,000 JPY      |

## 10. SCHOLARSHIP SYSTEM

### (1) Tuition fee exemption

By the time of the application to the International Students Admission, the candidates can also apply for the tuition fee exemption.

#### • Required documents :

• Application for Academic Fee Exemption

• Proof of household income referred to January to December 2021 (or the most recent one-year period available) of all financial supporters

※In principle, household income refers to those of the father and mother.

※In case there was a job change in 2021, please submit also the proof of income referred to the previous job.

※‘Income’ refers to the amount that is received before tax deductions are taken out.

※In case there is no income, please submit a “Certificate of no income”. If the country where the father and mother are living does not issue a certificate of no income, the person who has not income must write a declaration with the reason of not having an income, the reason of not being able to submit a certificate of no income, relationship to the applicant and a signature written by his/her own self.

#### ◆ About tuition fee exemption for undergraduate students

Tuition fee exemption will be granted for undergraduate students according to the household annual income as the chart below:

| Household annual income                | Exemption ratio |
|--|-----------------|
| Below 4,000,000 JPY                    | 100% exemption  |
| From 4,000,000 to below 8,000,000 JPY  | 50% exemption   |
| From 8,000,000 to below 10,000,000 JPY | 25% exemption   |
| 10,000,000 JPY or more                 | No exemption    |

- Scholarship application results will be notified jointly with admission decisions to granted applicants only.

- After enrollment, a review of exemption for the subsequent academic year will be conducted yearly. If the recipient’s cumulative GPA is below 2.0 or does not earn at least 15 credits per semester, the exemption will not be granted for the subsequent year.

- Appendix (p. 11) shows the fees required for year 1 of students granted academic fee exemption.

### (2) Scholarship

After enrollment in the Undergraduate degree at Soka University, students will be able to apply for the Makiguchi Foundation Scholarship for International Students. Application procedures will be explained after enrollment at the briefing session.

First semester 30,000 JPY per month

Second semester and after

Based on the GPA (from high to low): 50,000 JPY, 40,000 JPY, or 30,000 JPY per month



- \* As a general rule, if a student is receiving scholarship from elsewhere, scholarship from Soka would not be granted.
- If the student engages in an inappropriate act or behavior that may impair the reputation of Soka University, the scholarship may be withdrawn.
  - If any changes are made to other scholarship programs, etc., a change may be made to this scholarship program.
- \*We are planning to make changes to the scholarship program starting with students entering the Bekka and Undergraduate programs in the 2024 academic year.**  
**Details are currently under consideration and will be announced as soon as determined.**

## 11. ANNOUNCEMENT OF THE APPLICATION RESULTS

Announcement: By December 6, 2022

One of the following results will be sent to all applicants via e-mail to email address indicated on the application form (\*5). Please set Soka University's email address [no-reply@soka.campus-p.jp](mailto:no-reply@soka.campus-p.jp) as the sender domain.

- |                |  |
|----------------|--|
| ① Accepted     | Accepted to the undergraduate program starting April 2023. |
| ② Not Accepted | Did not meet the acceptance standards                      |
| ③ Not Eligible | Not eligible for college admission                         |

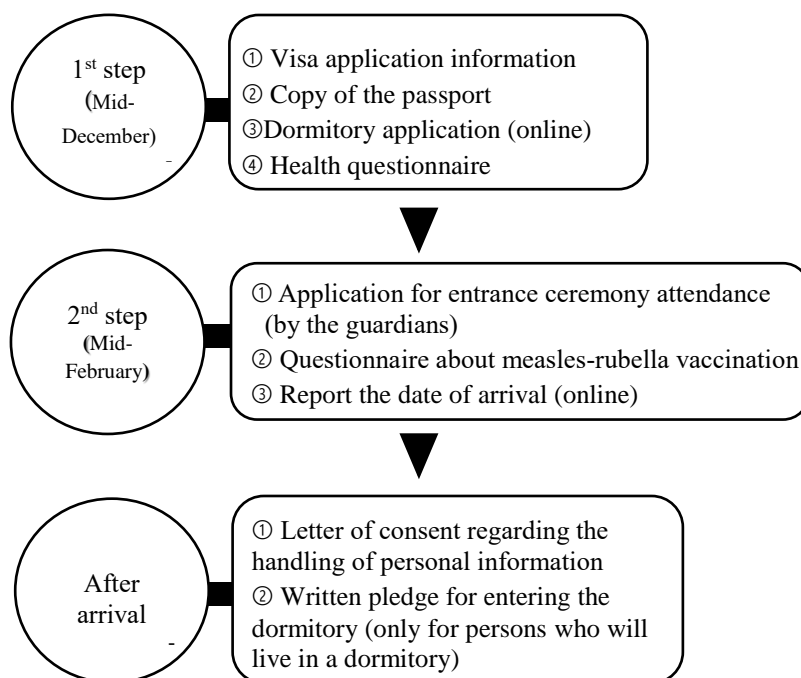
(\*5) If you want to change your email address, please do so through the online application on My Page (basic settings).

## 12. ENROLLMENT PROCEDURE

Accepted applicants will receive by e-mail the “Letter of Acceptance” and “Enrollment Guidelines” on the day the results are announced. Please follow the guidelines and perform the enrollment procedure. The enrollment procedure will be complete when the admission fee, tuition, and other payments are paid by bank transfer and when admission documents are submitted. If the procedure is not completed by the deadline, the acceptance may be rescinded.

\* Procedure details are subject to change.

### 1. Documents to be submitted



\* Specific dates for submitting the documents and other information will be notified in the enrollment guidelines.

### 2. Notification of the payment amount

| Type of payment/notification  | Date of notification | Payment deadline     |
|---|----------------------|----------------------|
| Admission fee/tuition: Request for payment of admission fee/tuition | End of January 2023  | End of February 2023 |

\*Please pay the admission fee, tuition, dormitory fee at once by the deadline. For the fees, please refer to the “Appendix-Fees for Year 1” (p. 11)

### **3. Sending the admission letter and the Certificate of Eligibility (COE)**

The admission letter and the Certificate of Eligibility will be sent after confirming that the submission of the documents in 1 to 3 and the payment have been completed by the deadline. In principle, successful candidates must obtain a “Student Visa” at the Japanese diplomatic office in the country of domicile before coming to Japan, and enter Japan with a “Student Visa” status of residence.

\* In order to obtain a “Student Visa” status of residence, it is necessary to apply for a Certificate of Eligibility. Persons who already have a “Long Term Resident” or “Dependent” status of residence are not required to perform any particular procedures. Also, Japanese citizens with dual citizenship coming to Japan on a Japanese passport are not required to perform any particular procedures.

## **13. INQUIRIES**

International Affairs Office Admissions Section  
Soka University  
1-236 Tangi-machi Hachioji-shi, Tokyo 192-8577 JAPAN  
Telephone: +81-42-691-8200  
Fax: +81-42-691-9456  
E-mail: [intloff@soka.ac.jp](mailto:intloff@soka.ac.jp)

**Appendix – Fees for year 1 (Fees for students expected to enroll in 2021)**

Please note that the amount for tuition and other fees may suffer changes.

• Faculty of Economics, Faculty of Business Administration, Faculty of Law

| Fees          | Standard             | Full Exemption     | Half Exemption     | Quarter Exemption  |
|---------------|----------------------|--------------------|--------------------|--------------------|
| Admission fee | 200,000 JPY          | 200,000 JPY        | 200,000 JPY        | 200,000 JPY        |
| Tuition       | 950,000 JPY          | 712,500 JPY        | 475,000 JPY        | 0 JPY              |
| <b>Total</b>  | <b>1,150,000 JPY</b> | <b>912,500 JPY</b> | <b>675,000 JPY</b> | <b>200,000 JPY</b> |

• Faculty of Letters, Faculty of Education

| Fees          | Standard             | Full Exemption     | Half Exemption     | Quarter Exemption  |
|---------------|----------------------|--------------------|--------------------|--------------------|
| Admission fee | 200,000 JPY          | 200,000 JPY        | 200,000 JPY        | 200,000 JPY        |
| Tuition       | 970,000 JPY          | 727,500 JPY        | 485,000 JPY        | 0 JPY              |
| <b>Total</b>  | <b>1,170,000 JPY</b> | <b>927,500 JPY</b> | <b>685,000 JPY</b> | <b>200,000 JPY</b> |

• Faculty of Science and Engineering

| Fees            | Standard             | Full Exemption       | Half Exemption     | Quarter Exemption  |
|-----------------|----------------------|----------------------|--------------------|--------------------|
| Admission fee   | 200,000 JPY          | 200,000 JPY          | 200,000 JPY        | 200,000 JPY        |
| Tuition         | 1,280,000 JPY        | 960,000 JPY          | 640,000 JPY        | 0 JPY              |
| Laboratory fees | 90,000 JPY           | 67,500 JPY           | 45,000 JPY         | 0 JPY              |
| <b>Total</b>    | <b>1,570,000 JPY</b> | <b>1,227,500 JPY</b> | <b>885,000 JPY</b> | <b>200,000 JPY</b> |

• Faculty of International Liberal Arts

| Fees          | Standard             | Full Exemption       | Half Exemption     | Quarter Exemption  |
|---------------|----------------------|----------------------|--------------------|--------------------|
| Admission fee | 200,000 JPY          | 200,000 JPY          | 200,000 JPY        | 200,000 JPY        |
| Tuition       | 1,210,000 JPY        | 907,500 JPY          | 605,000 JPY        | 0 JPY              |
| <b>Total</b>  | <b>1,410,000 JPY</b> | <b>1,107,500 JPY</b> | <b>805,000 JPY</b> | <b>200,000 JPY</b> |

\* In addition, upon enrollment a payment of 19,000 JPY is required as a fee for the Gakuyu-kai Club Association.

\* All fees must be paid at once by the deadline.

\* Successful candidates willing to enter a dormitory will have the referred fees added to the invoice, and must pay all fees by the deadline.

\* The Admission fee and Gakuyu-kai Club Association fee cannot be exempted.

\* From the second year, only the tuition and laboratory fees will need to be paid.

\* Please note that the amount for tuition and other fees may suffer changes.

\* When you take a leave of absence, registration fee of 30,000 JPY per semester will need to be paid.

## Application Flow

- ① Check the application guidelines and prepare the required documents.
- ② Create an account at the web application page.
- ③ Through the web account, choose the program you want to apply for, fill in its application form and write down the “Statement of Purpose” and the “Study Plan”.
- ④ Upload the required documents to the web application page in PDF or JPEG format.
- ⑤ Send all documents by mail to the International Affairs Office of Soka University.

