

Regarding the Payment for 2020 Spring Semester Tuition **(Changes have been made in some parts)**

We would like to inform you about the payment for 2020 Spring semester tuitions. The payment period and methods have changed considerably from last year. Please read the instructions below and proceed on your payment. Thank you for your understanding and cooperation.

[Enclosed documents]

- 1) Payment Form (for Spring semester) 2) Payment Form (for Fall semester)
 - ※For students who are candidates of the Financial Support System for Higher Education, we have enclosed the payment form for Spring semester only.
 - ※For those who have paid the tuition only for the Spring semester, we will send the Payment Form for Fall semester in October.
 - From this fiscal year, we will not be sending payment notices with the combined tuition amount (of both semesters) in one letter due to the increase of Fall semester enrollments, and the introduction of the Financial Support for Higher Education for students. (For the one-time payment for the annual tuition, instructions are on the next page.)

[Payment period and delayed payment]

- Payment deadline is **May 20 (Wed), 2020**.
- For the postponement of payment, please apply from the following URL <payment.soka.ac.jp/form> or scan the QR code on the right.



QR Code :
Application for
Delayed Payment

<Period for Delayed Payment Application : April 1 (Wed) - May 19 (Tue)>

- ※No interest is charged on delayed payments for those who apply during the application period.
- ※Applications for delayed payments is open for all.

[Notice regarding the payment for dormitory fees]

Due to the spread of the Novel Coronavirus disease (COVID-19), the date of moving into the dormitory has been postponed. In line with this, we kindly ask for the concerned students (Soka University undergraduate and Soka Woman's College students) to pay the dormitory fee with the payment slip that will be sent to you at a later date.

- ※ Graduate students' dormitory fee is included in the payment slip enclosed herewith.

[Notice regarding bank transfer]

● **About bank charge**

The bank transfer charges are to be paid by the students when transferring from banks other than the listed banks by Soka University. Listed banks: MUFG, Mizuho, SMBC, Resona. When using bank transfer, please use the payment slip at the bank counter.

- ※If you withdraw money from your account and make payments at the bank counter, bank charges will not be exempted.
 - ※Bank transfer from Japan Post Bank will incur bank charges.
 - ※For more information regarding bank charges for each bank, please check with the corresponding bank.
- #### ● **For those going to pay at the bank counter**

- If the transfer client is not the student him/herself, in the case of payment being made by the student's guardian, there may be times that the transfer request is rejected as the name of the client differs. In that case, please double cross the name of transfer client and change it to the name of the person who is at the counter to pay. Please leave the student ID number visible.

(Example of correction : E2001999 ~~SokaHanako~~ SokaTaro)

- Please submit both upper and bottom part of the payment slip as one sheet to the bank counter without tearing.
- For those going to pay via ATM or Internet Banking
 - In place of “name of the person requesting transfer” please make sure to input the Student ID number of the student concerned. In case the Student ID number is missing, the transfer will not be identified and the payment will not be authenticated.
(Example of name of the person requesting transfer : E2001999 SokaHanako)
 - In case of Japan Post Bank, the payment through ATM can only be made using the payment handling form.
 - In case of Japan Post Bank, Internet Banking cannot be used.
- Those who wish to pay the annual tuition in one-payment
 - In case of transfer through ATM or internet banking, kindly add the amount for spring and fall semesters and then make the payment.
 - In case of payment at the bank, please show them the payment slips of both, the spring and fall semesters. However, please keep in mind that in case of paying at a bank not listed by Soka University, the remittance fee may be double.

[Students who applied for the term of absence]

- In case you applied for a term of absence and the payment form doesn't reflect that, it is a result of the term of absence application not having being completed. Once the application has been accepted, the new payment form will be sent out. The same applies for those of you who are planning on applying for the term of absence for the upcoming semesters. Please keep in mind that it takes about 1 month for the term of absence to be processed and approved.
- Once the application for the term of absence is approved and the new payment form is delivered, please dispose the previous payment form.
- Contact list regarding the term of absence

Undergraduate Faculty Office	042-691-2203
Graduate Schools other than Engineering	042-691-9423
Graduate School of Engineering	042-691-9400
Graduate School of Teacher Education	042-691-9378
Law School	042-691-9476
Soka Women's College	042-691-2201

[Other information]

- The deadline for delayed payment is **July 31 (Fri), 2020**. Please be aware that in case the payment for the spring semester is not made by this date, as a result of outstanding payment, the student will have to withdraw from the university.
- Please note that the university will send a letter regarding the confirmation of the payment or the outstanding amount to the guardians or the student.
- For those who only make the payment for spring semester, the payment form for the fall semester will be sent around mid-October, and the deadline for payment is November 5 (Thu), 2020.
- The semester fee cannot be paid in instalments. When setting a date for delayed payment, please make sure to select a day when you can transfer the whole amount for one semester.