

STEP 1

Submit Information for Visa Application!

The due date is <u>January, 24th Sun, 2021!</u>

Do not miss the deadline!





● Applying for the "Certificate of Eligibility for Resident Status"

Those with a foreign citizenship must obtain a **Student Visa**. Soka University will apply for the **Certificate of Eligibility for Resident Status** (hereinafter "COE") from the Ministry of Justice of Japan on your behalf. Therefore, please follow the steps below.

1

Download the "Information for Visa Application" Excel file from Soka University website.



Fill-in the Information for Visa Application form.

*Handwriting will not be accepted.

2

Copy of your passport (photo page)









<u>Due date:</u> Sun, Jan 24th

Upload 1 and 2 on Soka Univ. Box:

URL: https://sokauniversity.app.box.com/f/f178516564204089a8af05505d9bea61

※If you cannot access to the URL above, please send an e-mail with ① & ②.

Email address: 202104___.tvgsq3oew98n6wsr@u.box.com

[Points to note]

- ■Those who have not yet applied for a passport, please do so as soon as possible and submit a copy of your passport by the end of January 2021.
- Japanese citizenship holders do not need to apply for a visa. Please submit a copy of your passport by an e-mail.
- ■Those already living in Japan must renew or change your visa status to Student Visa (if necessary) by yourself. In this case, please contact us before applying, as you must obtain the university's official seal in the form.
- <u>Please write in alphabet on the Visa Application Form, exactly as is on your passport.</u>

 <u>Otherwise, your COE might be delayed.</u>
- ■The COE takes approximately 2 two 3 months to be issued, and it will be sent together with other important documents to your address. Please note that we will send the COE only after we confirm your payment of Admission Fee and Tuition Fee.
- Make sure to correctly state your address where you can receive the documents in mid-Feb or so, as your COE and other documents will be sent to that address. If you are expected to move to a different place after February, please write the new address.
- ■In order to apply for the student visa, you must check the Japanese embassy or consulate webpage to find the necessary documents as the process in requesting a visa varies from country to country. Please ensure that all necessary steps are taken in accordance with your country's procedure.